

**GALAXY SURFACTANTS LIMITED**

(CIN: U39877MH1986PLC039877)

**Registered Office:** C-49/2, TTC Industrial Area, Pawne, Navi Mumbai – 400703**Tel:** 91-2761 6666; **Fax:** 91-27615883**Email:** [galaxy@galaxysurfactants.com](mailto:galaxy@galaxysurfactants.com); **Website:** [www.galaxysurfactants.com](http://www.galaxysurfactants.com)**POSTAL BALLOT FORM**

(Please read carefully the instructions printed overleaf before completing this form)

Sr. No :

1.	Name and Address of the Sole/First named Shareholder / Beneficial Owner	
2.	Joint Holders(s), If any(in Block Letters)	
3.	Registered Folio No. / DP ID No.* / Client ID No.* (*Applicable to Investors holding shares in dematerialized form)	
4.	Number of Shares held	

I/We hereby exercise my/our vote in respect of the following Special Resolution to be passed through Postal Ballot/e-voting, by conveying my/our assent or dissent to the said Resolution by placing the tick (√) mark in the appropriate box below:

Sr. No.	Brief particulars of the resolution	No. of Equity Shares	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1.	Special Resolution under Section 186 of the Companies Act, 2013 authorizing the Board of Directors to invest, or to provide loans and advances or give Guarantees/ securities not exceeding the limit of : (i) USD 92.10 million or its rupee equivalent as on the transaction date at the rate as applicable at that time as per the accounting standards, for the wholly owned subsidiaries; and (ii) Rs. 1 crore towards investments in the Companies outside the Galaxy group. (I.e. other than the subsidiary companies) in India subject to the compliance of applicable Laws.			

Place:

Date:

**(Signature of the Shareholder)****Electronic Voting Particulars**

EVSN (E-Voting Sequence Number)	USER ID	*Default PAN

\*Only members who have not updated PAN with the Company / Depository Participant shall use Default PAN in PAN Field.

## INSTRUCTIONS

### Voting through Postal Ballot form

1. A member desiring to exercise vote by postal ballot may complete this Postal Ballot Form and send it to the Company in the enclosed postage pre-paid self addressed envelope. Postage will be borne and paid by the Company. Envelopes containing postal ballots, if sent by courier at the expense of the registered member will also be accepted.
2. The pre-paid self-addressed envelope bears the address of the scrutinizer appointed by the Board of Directors of the Company.
3. This form should be completed and signed by the member, as per specimen signature registered with the Company or Depository Participants. In case of joint holding, this form should be completed and signed by the first named member and in his absence, by the next named member. There will be one Postal Ballot form for every folio/client ID irrespective of the number of joint holders.
4. In case of shares held by Companies, trust, societies etc., the duly completed Postal Ballot form should be accompanied by a certified true copy of Board Resolution / Authority.
5. Consent must be accorded by recording assent in the Column 'FOR' and dissent in the column 'AGAINST' by placing a tick mark (✓) in the appropriate column. The assent or dissent received in any other form shall not be considered as valid.
6. Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected. The Scrutinizer's decisions on the validity of the Postal Ballot Form shall be final and binding.
7. Duly completed Postal Ballot Form should reach the Scrutinizer not later than September 19, 2016 before 5.00 p.m. Postal Ballot Forms received after this date and time will be treated as if reply from such member has not been received.
8. Members are requested to fill the Postal Ballot Form in indelible ink (and avoid filling it by using erasable writing medium(s) like pencil).
9. The Postal Ballot shall not be exercised by a Proxy.
10. A member may request for a duplicate Postal Ballot Form, if so required, and the same duly completed form should reach the Scrutinizer not later than the date specified under instruction 7 above.
11. Members are requested not to send any other paper along with the postal ballot form in the enclosed postage pre-paid self-addressed envelope.
12. Voting Rights shall be reckoned on the fully paid-up number of shares registered in the name of the members on the record date i.e. August 12, 2016.
13. A member need not use all his votes nor cast all his votes in the same way.
14. Unsigned, incomplete, improperly or incorrectly tick marked Ballot Forms will be rejected. A ballot Form will also be rejected if it is received in torn, defaced or mutilated condition to an extent which makes it difficult for the Scrutinizer to identify either the Member or as to whether the votes are in favour or against or if the signature cannot be verified.
15. The decision of the Scrutinizer on the validity of the ballot will be final.